The University of Wisconsin-Eau Claire’s dining service contractor has exclusive rights to provide all types of food services on campus. No food or beverages may be provided by campus organizations or off-campus vendors unless authorization is granted through Blugold Dining and the Event Services office at least 10 working days in advance. Unauthorized food service may result in the revocation of reservation privileges.

The Blugold Dining Waiver Request is used to request an exemption from the University of Wisconsin-Eau Claire contract with its dining services provider.

BE PREPARED TO PRESENT A COPY OF THIS SIGNED AUTHORIZATION AT THE EVENT.

**Blugold Dining Waiver Request**

**EVENT TITLE**

**EVENT DATE**

**EVENT LOCATION**

**EVENT START TIME**

**NUMBER OF PEOPLE ATTENDING**

**NAME OF UW-EAU CLAIRE ORGANIZATION • DEPARTMENT • COMMITTEE**

**NAME OF REQUESTER**

**DAYTIME PHONE**

**NAME OF ORGANIZATION ADVISOR, IF APPLICABLE**

**DAYTIME PHONE**

I understand that if this exception is granted and any illness, injury or harm occurs as a result of the food service at this event that I and my organization may be held liable for financial or legal consequences. I also agree to indemnify and hold harmless the Board of Regents of the University of Wisconsin System, the University of Wisconsin-Eau Claire including its agents and employees, and the contractor that provides dining services for the campus.

**SIGNATURE OF REQUESTER**

**DATE**

**RELATIONSHIP TO ORGANIZATION**

**THIS WAIVER IS □ GRANTED □ DENIED**

**SIGNATURE OF CATERING DIRECTOR, BLUGOLD DINING**

**DATE**

**SIGNATURE OF EVENT SERVICES MANAGER**

**DATE**

**☐ EXCEPTION GRANTED**

**SIGNATURE OF DIRECTOR OF UNIVERSITY CENTERS**

**DATE**

**COMPLETE AND RETURN TO THIS ADDRESS**

Blugold Dining
Davies Center 227
University of Wisconsin-Eau Claire
Eau Claire WI 54702-4004

**PHONE** 715.836.5261  **FAX** 715.836.3814

**OFFICE HOURS** Monday–Friday 7 AM–4 PM

**ITEMS THE GROUP WISHES TO PROVIDE AT THE EVENT**

☐ cookies  ☐ soda
☐ brownies  ☐ coffee
☐ chips  ☐ hot chocolate
☐ dips  ☐ other alcohol-free beverages
☐ punch

**PLEASE NOTE:** No food or beverages may be provided by off-campus vendors.