

**Revisions to Chapter 7 of the 22<sup>nd</sup> Edition of the  
*Faculty and Academic Staff Handbook***

**Revisions Listed Alphabetically by Title**  
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## **ACADEMIC CALENDAR GUIDELINES, page 4 – Additional Calendars**

Guidelines for creating Academic Year Calendars are established by the Regents and the University Senate. The Provost's Office has the primary responsibility for developing calendars meeting the guidelines. ~~Once developed, the University Senate Executive Committee will~~ reviews the proposed calendar(s). **Calendars for at least eight years in advance will be made available on the University web site. Suggestions for revising the academic year calendars should be directed to the University Senate Executive Committee. However, calendars for the current academic year and the two subsequent academic years cannot be modified.** ~~Upon approval, the calendar(s) will be presented to the University Senate for information. (US 12/08)~~

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## **ACCOMMODATION IN TESTING SITUATIONS FOR NON-NATIVE SPEAKERS OF ENGLISH, page 9 – Immediately preceding “Early Testing in Freshman Courses”**

**In courses that require tests (in which the primary language of instruction and assessment is English) to be taken during class time, students who are non-native speakers of English may request extended test-taking time (time and a half). To determine eligibility, English proficiency is evaluated by the Academic Skills Center (for U. S. permanent residents/citizens) or by the Department of Foreign Languages (for international students). Students approved for the accommodation are given a verification form to present to their course instructors. Students must provide verification during each semester at least one week before the test for which accommodation is needed. Verification is valid for one semester.**

**The accommodation policy does not apply to other forms of evaluation (e.g., papers, projects, group presentations) or to situations in which students must demonstrate clinical or similar skills.**

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